

Allegheny Unitarian Universalist Church Meeting of the Board of Trustees

The regular meeting of the Board of Trustees was held via video conference with the following Trustees in attendance: Kate Tomlinson, President; Sarah-Wade Smith, Vice President; Matt Merriman-Preston, Treasurer; Donald Zeilman, Clerk; Badger Kopnitsky; and Patrick Burke.

I Gathering

Kate Tomlinson calls the meeting to order at 7:04pm, and shares words for the chalice lighting. A quorum is present at the call to order (six of six Trustees). An agenda was distributed prior to the meeting. Kate calls for additions or changes to the Agenda. None are offered. Agenda stands as published.

II Administration

- 1.** Minutes of the May 18 & 28 meetings were distributed electronically. Kate calls for additions or changes to the Minutes. None are offered. Minutes stands as published.
- 2.** Financial Report: Matt Merriman-Preston. The financial report was distributed electronically.
 - a. Our current deficit for FY2020 is \$9,922.27.
 - b. Our average monthly contributions for March 16 – May 31 is \$4,022.21.
 - c. Transferred money from the Money Market Account to the Operating Fund Checking Account to cover expenses, which brings the Money Market Balance to under \$500.
 - d. A Share-the-Plate check for \$186.70 was sent to March/April Justice Partner, Hello Neighbor. This is the last STP donation that included in-person giving at worship (and some annotated PayPal donations). Matt notes that we have no process for crediting the STP program when donations are given directly to the partner online. Board agrees to continue with the current process, and to review the STP program with regard to the current donation situation.
 - e. The third iteration of the FY2021 budget draft was submitted with the following changes made:
 - » Updated revenues to a mid-point between worst case/best case scenarios (which is consistent with the updated monthly revenues.)
 - » Moved ministry cost to null.
 - » Increased Worship Speaker Budget to \$6,000.
 - » FY2021 budget now shows an anticipated surplus of \$11,513
- 3.** Report of the Clerk: Zeilman notes that membership continues at 68. He will begin reviewing the membership roll to identify inactive members. Notes that an accurate membership number will better serve a future ministerial search and future stewardship efforts.
- 4.** Denominational Affairs: Kate notes that GA is upcoming. Matt reports that Allegheny has pledged its fair share to the UUA (Board concurs). Zeilman notes that the UUA has published the report of the UUA Commission on Institutional Change – he will send the link to the Board.

Reports accepted by assent.

III Business

1. Annual Meeting 2020

Kate shares the draft presentation slides for the Annual Meeting. Discussion highlights:

- » Worship Ministry proposes a congregational gathering time prior to the business meeting at noon. Board concurs. The congregation will be notified that the meeting starts at 11:30 with a time of gathering. Laura Conkle has agreed to host those initial 30 minutes.
- » Worship Ministry will be asked to arrange for the opening prayer.
- » Consider the adoption of the “Eighth Principle” at Allegheny? Should we raise the idea, or propose to vote on it? Board should review the material published about it, and also where the original proponents currently stand.
- » Zeilman will make the presentation on the proposed amendments to the Bylaws.
- » The decision to postpone the search for a contract minister should be presented as one based on all of the factors that went into the decision, not just the financial state of the congregation.
- » Draft Budget: Noted that the budget is a tool and should be presented as a plan, not a rigid set of financial requirements. Board is not budgeting a deficit, but should not highlight the amount of surplus indicated (which may not be as large once all expenses are taken into consideration). Matt will make edits to the financial slides in the presentation.
- » Strategic Plan: Kate notes that most of the plan remains applicable. The congregation has participated in its development, and has seen the final form (at Mid-Year meeting). The Board will seek a vote on adopting the plan, and disband the planning team. Priorities and next-steps will be discussed, as well as possible team(s) to implement the plan.

IV Adjournment

Patrick moves to adjourn the meeting. **Motion carries.**

Kate Tomlinson adjourns the meeting.

Next meeting: July 20, 7:00pm

Respectfully submitted,
Donald G. Zeilman, Clerk 2019–20