

**Allegheny Unitarian Universalist Church Board of Trustees – Minutes of December 13, 2015  
(continuation of the November meeting)**

The continuation of the November regular meeting of the Board of Trustees was held with the following Trustees in attendance: Liz Dell, Mary Jo Sonntag, Greg Blackman, Sonya Reed, Jay Poliziani, Eric Meisberger and John Luff.

Chalice lighting.

The ascent agenda was approved by all.

**Succession Planning:**

Jay reported that Kate Tomlinson agreed to be a Board candidate to fill the seat Eric will vacate. He also reported that a second name was offered by the Committee if there is a need.

Greg agreed to fill the role of President until the end of Liz's term in June 2016 at which time a President will need to be elected.

Jay will ask Donald Zeilman if he will stay on next term as the Clerk, with Jay as Recording Secretary.

Only Eric plans to leave at this point and he will consider returning in 2017.

**Heart to Heart Update:**

Some board members have not completed their Heart-to-Hearts. They committed to work on them as soon as possible with a goal of completion for the mid-year meeting.

**Communications:**

Liz explained that there was some confusion about sending e-mails.

Jay explained that the policies approved this past year did not say that the Board had to approve e-mails. The Communications team set as a goal limiting e-mails other than the e-mailed *Allegheny Advocate*.

Jay will amend the policy for approval at the next Board meeting to include that Rev. Dave or the Board President or VP can send additional e-mails as needed with the goal of keeping it to a minimal number.

Jay agreed to enquire with Beth to see how many folks signed up for Mail Chimp version of the *Allegheny Advocate* (approx. 80 have signed on to date)

Liz will ask Mark to help figure out how many folks are on any of the other email group lists – i.e., Leadership, Finance etc.

**Share the Plate Update:**

The group agreed to provide the social justice team a proposed list of partners for 2016 and ask them to take on the task of recruiting three partner groups for 2017. Each year three Share-the-Plate partners will reoccur: Pennsylvania Interfaith Impact Network, Northside Common Ministries and UU Plan (this will be a way to cover the expense of annual contributions to these groups).

**For 2016:**

Jan/Feb – What’s up Pittsburgh

March/April – Planned Parenthood

May/June – UU Plan

July/August – Jefferson Recreation Center Field Trip Fund (disbursed by NCM)

Sept/Oct – PIIN

Nov/Dec – NCM

**Mid-Year Meeting Planning:**

Liz handed out a proposed agenda that all agreed looked appropriate. Board will add Heart-To-Heart update.

Next meeting will be on Thursday, December 17 at 7pm.

Respectfully Submitted,

Jay Poliziani, Recording Secretary

Donald G. Zeilman, Clerk