

Allegheny Unitarian Universalist Church Board of Trustees
We Celebrate Life, Nourish the Spirit, and Inspire a Commitment to Justice

Board Meeting Agenda
December 4, 2014 7– 8:30 PM at Unitarian House

7:00 GATHERING

- Opening words and chalice lighting
- Congregational moments
- Check-in
- Additions/changes to Agenda
- Approval by assent:
 - Minutes from previous meeting
 - Financial Report
 - Minister's Report
 - Clerk's Report
 - Denominational Affairs

7:25 BUSINESS

Agenda items:

- Sonia new member of board
- Report from communications task force
- Report from programming task force
- Discussion of end of year stewardship campaign
- Executive session: update on Brian
- Covenant renewal process – next steps
- Next Share the Plate partner
- Date for January meeting

8:30 WRAP UP

Closing words and extinguish chalice

Treasurer's Notes for December BoT Meeting November 2014 Financials

November 2014 Expenses

Total expenses were \$4,212 below budget for the month, \$1,956 below budget for the year. Giant Eagle inventory adjustment lowered out cost by \$1,300. Our expenses were lowered by the reduction in RE expenses due to salary not committed (net reduction in expenses of approximately \$725 over the budgeted amount).

November 2014 Income

Pledge income for September was essentially exactly on budget for the first time this year, a very hopeful sign. For the year it is \$1,000 above budget! Cool!

For the year there is no fund raising income except Giant Eagle Gift Card sales, which is showing a profit of \$1,490 (6.6%). That profit is after inventory of cards was adjusted at the end of November.

As we prepare for the EoY canvass in December our total pledged income is 69,880 before any discount for uncollectable amounts. This is the way we have budgeted for some time. Conventional wisdom is that budgeting without discounting the total is not realistic, with many UU churches choosing to use 94-96% as collectable. I suggest the Board consider this in the Spring when planning the FY2016 Budget.

We did receive a check for reimbursement of the insurance claim which improved our financial position by \$1,271.

November Deficit

For the month our net surplus was the lowest of the year at <\$471>. For the year the deficit is less than budget at <\$11,193>. This result is improved by some budget items which have not been authorized for spending (Office staff deficit improvement of +\$2,200 YtD; StP not distributed yet of +\$1,540). Thus the deficit is actually worse than the financial reports show if those effects are removed.

Net Revenue and Net Expenses without Giant Eagle

With Giant Eagle Net revenue only recorded Revenue would have been \$9,622 and Expenses without Giant Eagle would have been \$7,576. Current inventory of cards is values at \$1,300.

Assets

Out cash balance has been reduced to pay bills. All assets available to the Church for funding the budget (not including Endowment funds of \$25,700) now total \$151,433. The liquid balances are:

- Checking – 15,842 (slight improvement from last month)
- Money Market – 20,350 (no change)

I do not believe that I will need to move more money from MM to checking until February if the results of the End of Year campaign are near budget and are collected by early January.

Balances in the investments will be adjusted to actual balances in November after we finish reconciling all accounts as the final step in implementation of the new system. There are no significant differences from the published Balance Sheet

Notes

Our utility costs will rise considerably in December as usual.

Our electric service was switched to an alternate supplier of 'green energy', which should reduce our electric costs beginning in January.

Allegheny Unitarian Universalist Church

Statement of Activities by Account Summary - All Funds
Beginning 11/01/2014 and Ending 11/30/2014

Contributions / Revenues

Contribution Revenues

4000 Income 7,909.92

Total Contribution Revenues

7,909.92

Major Revenues

4040 Facility Rental 360.00

4095 Misc Income 1,271.33

Total Major Revenues

1,631.33

Product Revenues

4061 Giant Eagle Card Receipts 3,650.00

Total Product Revenues

3,650.00

Miscellaneous Revenues

8011 Interest Income 80.84

Total Miscellaneous Revenues

80.84

Total Contributions / Revenues

13,272.09

Expenditures

Operating Expenses

5000 Expenses 10,510.19

Total Operating Expenses

10,510.19

Total Expenditures

10,510.19

Total Net Revenue - All Funds

2,761.90

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Allegheny Unitarian Universalist Church

Statement of Financial Position For All Funds as of 11/30/2014

Assets

Bank

Operating Fund Checking 15,842.88

Certificates of Deposit

ESB CD # 1800011663 (March 2015) 25,016.04

ESB CD # 1800011676 (February 2015) 21,066.20

Total Certificates of Deposit 46,082.24

PNC Money Market Account 20,347.14

Investments

Ameritas Investment Corp Account 41,412.16

AUUC Endowment Fund 700.15

AUUC Endowment UUCEF Account 25,000.00

Oiko Credit Microlending Account 2,749.29

UUA Common Investment Fund Account 25,000.00

Total Investments 94,861.60

Total Bank 177,133.86

Other Current Assets

GE Gift Card Inventory 1,300.00

Total Other Current Assets 1,300.00

Fixed Assets

Buildings

Building Improvements

Church boiler replacement 11,124.37

Church fire alarm system 12,978.28

Founders Hall kitch & restrooms 2004 124,109.57

Stained glass windows - FY1996 18,026.75

Wiring Upgrade 1997 1,063.35

Total Building Improvements 167,302.32

Church Land Value 10,500.00

Church Structure Original Value 15,000.00

Total Buildings 192,802.32

Furniture and Fixtures

Church Furniture and Fixtures 40,000.00

UHouse Furniture and Fixtures 30,000.00

Total Furniture and Fixtures 70,000.00

Total Fixed Assets 262,802.32

Total Assets 441,236.18

Liabilities

Other Current Liabilities

Prepaid Pledges for 2015 5,604.81

Total Other Current Liabilities 5,604.81

Total Liabilities 5,604.81

Allegheny Unitarian Universalist Church

Statement of Financial Position For All Funds as of 11/30/2014

Net Assets

Unrestricted

General Fund

460,631.37

PNC Money Market

-25,000.00

Total Unrestricted

435,631.37

Total Net Assets

435,631.37

Total Liabilities & Net Assets

441,236.18

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (November)				Year To Date (November FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
Revenues								
4000 Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4005 Share the Plate Cash	474.64	400.00	74.64	0.00	1,737.44	2,000.00	-262.56	0.00
4006 Share the Plate Cash-	474.64	400.00	74.64	0.00	1,632.41	2,000.00	-367.59	0.00
4011 Pledge Receipts - Current	5,746.70	5,797.00	-50.30	0.00	30,818.61	29,875.00	943.61	0.00
4014 Pledges Prepaid in Prior	705.04	704.00	1.04	0.00	3,633.13	3,632.00	1.13	0.00
SubTotal 4011 Pledge Receipts -	6,451.74	6,501.00	-49.26	0.00	34,451.74	33,507.00	944.74	0.00
4015 Special Collections	508.90	83.00	425.90	0.00	508.90	415.00	93.90	0.00
4031 Miscellaneous Cash Gifts	0.00	75.00	-75.00	0.00	10.00	375.00	-365.00	0.00
SubTotal 4000 Income	7,909.92	7,459.00	450.92	0.00	38,340.49	38,297.00	43.49	0.00
4040 Facility Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4041 Church Use Income	125.00	100.00	25.00	0.00	1,225.00	500.00	725.00	0.00
4042 UHouse Use Income	235.00	275.00	-40.00	0.00	235.00	1,375.00	-1,140.00	0.00
SubTotal 4040 Facility Rental	360.00	375.00	-15.00	0.00	1,460.00	1,875.00	-415.00	0.00
4095 Misc Income	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
4096 Insurance Proceeds	1,271.33	0.00	1,271.33	0.00	1,271.33	0.00	1,271.33	0.00
SubTotal 4095 Misc Income	1,271.33	0.00	1,271.33	0.00	1,371.33	0.00	1,371.33	0.00
4061 Giant Eagle Card Reciepts	3,650.00	3,300.00	350.00	0.00	22,540.00	16,500.00	6,040.00	0.00
4060 Fundraising Income	0.00	416.00	-416.00	0.00	0.00	2,082.00	-2,082.00	0.00
4043 Energy Use Rebates	0.00	12.00	-12.00	0.00	0.00	60.00	-60.00	0.00
8011 Interest Income	80.84	4.00	76.84	0.00	164.87	20.00	144.87	0.00
Total Revenues	13,272.09	11,566.00	1,706.09	0.00	63,876.69	58,834.00	5,042.69	0.00
Expenditures								
5000 Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040 Distribution of Share the	0.00	400.00	-400.00	0.00	1,330.00	2,000.00	-670.00	0.00
5050 Distribution of Special	0.00	83.00	-83.00	0.00	0.00	415.00	-415.00	0.00
5060 Stewardship Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5061 Stewardship Costs	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.00
SubTotal 5060 Stewardship Costs	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.00
5070 Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5072 Giant Eagle Card	2,934.00	3,201.00	-267.00	0.00	21,050.40	16,005.00	5,045.40	0.00
SubTotal 5070 Fundraising Costs	2,934.00	3,201.00	-267.00	0.00	21,050.40	16,005.00	5,045.40	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (November)				Year To Date (November FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
5100 Social Action	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 PIIN Membership Costs	0.00	20.00	-20.00	0.00	0.00	104.00	-104.00	0.00
5130 Northside Common	0.00	41.00	-41.00	0.00	0.00	207.00	-207.00	0.00
5160 Social Justice Misc	0.00	0.00	0.00	0.00	16.56	0.00	16.56	0.00
SubTotal 5100 Social Action	0.00	61.00	-61.00	0.00	16.56	311.00	-294.44	0.00
5200 Ministry	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5210 Ministers Salary	2,244.42	2,311.00	-66.58	0.00	11,222.10	11,421.00	-198.90	0.00
5215 Payment In Lieu	345.10	345.00	0.10	0.00	1,725.50	1,725.00	0.50	0.00
5220 Ministers Housing	2,266.67	2,334.00	-67.33	0.00	11,333.35	11,536.00	-202.65	0.00
5225 Ministers Retirement	585.62	500.00	85.62	0.00	2,928.10	2,471.00	457.10	0.00
5230 Ministers Payment to	-100.00	-100.00	0.00	0.00	-500.00	-500.00	0.00	0.00
5250 Ministers Life Insurance	32.00	32.00	0.00	0.00	160.00	160.00	0.00	0.00
5260 Ministers Disability	41.67	41.00	0.67	0.00	208.35	207.00	1.35	0.00
5270 Ministers Professional	702.25	500.00	202.25	0.00	1,817.68	2,500.00	-682.32	0.00
5280 Ministry Miscellaneous	0.00	22.00	-22.00	0.00	0.00	110.00	-110.00	0.00
SubTotal 5200 Ministry	6,117.73	5,985.00	132.73	0.00	28,895.08	29,630.00	-734.92	0.00
5300 Music	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5310 Music Directors Salary	407.66	487.00	-79.34	0.00	2,038.34	2,405.00	-366.66	407.67
5312 Music Director Taxes	0.00	56.00	-56.00	0.00	658.59	280.00	378.59	0.00
5316 Music Director FICA WH	0.00	0.00	0.00	0.00	107.56	0.00	107.56	0.00
5320 Musicians Fees	100.00	100.00	0.00	0.00	400.00	500.00	-100.00	0.00
5330 Music Supplies	0.00	16.00	-16.00	0.00	0.00	82.00	-82.00	0.00
5390 Music Miscellaneous	0.00	45.00	-45.00	0.00	25.77	229.00	-203.23	0.00
SubTotal 5300 Music	507.66	704.00	-196.34	0.00	3,230.26	3,496.00	-265.74	407.67
5400 Religious Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5410 RE Director Salary	0.00	625.00	-625.00	0.00	1,967.75	3,125.00	-1,157.25	0.00
5415 RE Director Taxes	0.00	50.00	-50.00	0.00	819.03	250.00	569.03	0.00
5416 RE Director Employee	0.00	0.00	0.00	0.00	79.79	0.00	79.79	0.00
5417 RE Director Employer	0.00	50.00	-50.00	0.00	0.00	250.00	-250.00	0.00
5420 RE Childcare Salary	112.16	123.00	-10.84	0.00	631.61	615.00	16.61	0.00
5425 RE Childcare Taxes	0.00	10.00	-10.00	0.00	161.62	50.00	111.62	0.00
5428 OWL Expenses and	0.00	51.00	-51.00	0.00	0.00	257.00	-257.00	0.00
5429 RE Curriculum	0.00	12.00	-12.00	0.00	0.00	60.00	-60.00	0.00
5435 Small Group Ministry	0.00	8.00	-8.00	0.00	0.00	40.00	-40.00	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (November)				Year To Date (November FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
5445 RE Director Prof.	0.00	41.00	-41.00	0.00	0.00	207.00	-207.00	0.00
SubTotal 5400 Religious	112.16	970.00	-857.84	0.00	3,659.80	4,854.00	-1,194.20	0.00
5560 Membership Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5565 Brochures	0.00	25.00	-25.00	0.00	0.00	125.00	-125.00	0.00
5566 Membership Misc.	0.00	25.00	-25.00	0.00	85.82	129.00	-43.18	0.00
5569 Inreach Ministry	0.00	8.00	-8.00	0.00	0.00	40.00	-40.00	0.00
5570 Membership Coffee	0.00	29.00	-29.00	0.00	6.00	145.00	-139.00	0.00
SubTotal 5560 Membership Costs	0.00	87.00	-87.00	0.00	91.82	439.00	-347.18	0.00
5590 Denominational Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5561 UUA Dues	0.00	415.00	-415.00	0.00	2,460.00	2,075.00	385.00	0.00
5562 OMD Dues	0.00	166.00	-166.00	0.00	984.00	830.00	154.00	0.00
5563 Pittsburgh Cluster Dues	0.00	7.00	-7.00	0.00	0.00	35.00	-35.00	0.00
5568 UUPlan Membership	0.00	34.00	-34.00	0.00	0.00	170.00	-170.00	0.00
SubTotal 5590 Denominational	0.00	622.00	-622.00	0.00	3,444.00	3,110.00	334.00	0.00
5600 Worship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5610 Speakers Fees	50.00	0.00	50.00	0.00	300.00	500.00	-200.00	0.00
5620 Worship Supplies	0.00	8.00	-8.00	0.00	0.00	40.00	-40.00	0.00
5630 Church Decoration	58.54	33.00	25.54	0.00	93.76	165.00	-71.24	0.00
5640 Worship Printing	0.00	33.00	-33.00	0.00	296.17	165.00	131.17	0.00
5650 Worship Miscellaneous	0.00	8.00	-8.00	0.00	31.58	40.00	-8.42	0.00
SubTotal 5600 Worship	108.54	82.00	26.54	0.00	721.51	910.00	-188.49	0.00
6000 Church Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6010 Office Salary Expenses	0.00	406.00	-406.00	0.00	0.00	2,030.00	-2,030.00	0.00
6015 Office Taxes	0.00	31.00	-31.00	0.00	0.00	155.00	-155.00	0.00
6020 Office Supplies	0.00	0.00	0.00	0.00	16.36	0.00	16.36	0.00
6025 Office Printing	0.00	16.00	-16.00	0.00	0.00	82.00	-82.00	0.00
6030 Office Postage	0.00	11.00	-11.00	0.00	53.90	55.00	-1.10	0.00
6050 Office Communications	0.00	45.00	-45.00	0.00	0.00	229.00	-229.00	0.00
6060 Office Misc. Expense	0.00	41.00	-41.00	0.00	5.62	207.00	-201.38	0.00
6062 Computer Equipment	0.00	83.00	-83.00	0.00	54.98	415.00	-360.02	0.00
6070 Office Telephone	126.23	90.00	36.23	0.00	628.76	450.00	178.76	0.00
SubTotal 6000 Church Office	126.23	723.00	-596.77	0.00	759.62	3,623.00	-2,863.38	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (November)				Year To Date (November FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
6100 Facility Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6105 Church Janitorial Services	300.00	300.00	0.00	0.00	2,145.00	1,500.00	645.00	0.00
6111 UHouse Janitorial	10.70	0.00	10.70	0.00	10.70	0.00	10.70	0.00
6115 Church Minor Repairs	0.00	350.00	-350.00	0.00	1,649.88	1,750.00	-100.12	0.00
6125 Misc Facility Expenses	0.00	0.00	0.00	0.00	431.81	0.00	431.81	0.00
6130 UHouse Repairs	0.00	0.00	0.00	0.00	145.06	0.00	145.06	0.00
6140 Church Capital Repairs	0.00	175.00	-175.00	0.00	0.00	875.00	-875.00	0.00
SubTotal 6100 Facility	310.70	825.00	-514.30	0.00	4,382.45	4,125.00	257.45	0.00
6150 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6151 Church Utilities	0.00	37.00	-37.00	0.00	0.00	186.00	-186.00	0.00
6153 Church Utilities - Gas	45.89	37.00	8.89	0.00	143.96	153.00	-9.04	0.00
6154 Church Utilities - Elec.	113.55	72.00	41.55	0.00	572.61	337.00	235.61	0.00
6155 Church Utilities - Water	19.48	64.00	-44.52	0.00	137.48	322.00	-184.52	0.00
6156 Church Utilities - Sewer	8.58	0.00	8.58	0.00	91.89	0.00	91.89	0.00
6157 UHouse Utilities - Gas	30.17	37.00	-6.83	0.00	99.24	107.00	-7.76	0.00
6158 UHouse Utilities - Elec.	50.99	40.00	10.99	0.00	282.26	206.00	76.26	0.00
6159 UHouse Utilities - Water	19.48	30.00	-10.52	0.00	93.24	153.00	-59.76	0.00
6160 Uhouse Utilities - Sewer	3.53	0.00	3.53	0.00	26.87	0.00	26.87	0.00
SubTotal 6150 Utilities	291.67	317.00	-25.33	0.00	1,447.55	1,464.00	-16.45	0.00
6200 Board of Trustees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6215 BoT Church Meetings	0.00	63.00	-63.00	0.00	0.00	318.00	-318.00	0.00
6270 Committee on Ministry	0.00	50.00	-50.00	0.00	0.00	250.00	-250.00	0.00
SubTotal 6200 Board of Trustees	0.00	113.00	-113.00	0.00	0.00	568.00	-568.00	0.00
6600 Financial Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6610 Accountant Fees	0.00	83.00	-83.00	0.00	300.00	415.00	-115.00	0.00
6620 Banking Fees	1.50	3.00	-1.50	0.00	7.50	15.00	-7.50	0.00
6640 Check Printing	0.00	0.00	0.00	0.00	198.93	200.00	-1.07	0.00
6660 Finance Miscellaneous	0.00	6.00	-6.00	0.00	0.00	30.00	-30.00	0.00
SubTotal 6600 Financial	1.50	92.00	-90.50	0.00	506.43	660.00	-153.57	0.00
7200 Insurance	0.00	458.00	-458.00	0.00	0.00	2,290.00	-2,290.00	0.00
7210 Workers Compensation	0.00	0.00	0.00	0.00	1,076.00	0.00	1,076.00	0.00
7230 Property Insurance	0.00	0.00	0.00	0.00	1,432.00	0.00	1,432.00	0.00
SubTotal 7200 Insurance	0.00	458.00	-458.00	0.00	2,508.00	2,290.00	218.00	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (November)				Year To Date (November FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
SubTotal 5000 Expenses	10,510.19	14,723.00	-4,212.81	0.00	72,043.48	74,000.00	-1,956.52	407.67
Total Expenditures	10,510.19	14,723.00	-4,212.81	0.00	72,043.48	74,000.00	-1,956.52	407.67
Other Revenues								
8000 Investment Income	0.00	250.00	-250.00	0.00	0.00	1,250.00	-1,250.00	0.00
8010 Realized Investment Gains	0.00	0.00	0.00	0.00	216.85	0.00	216.85	0.00
SubTotal 8000 Investment Income	0.00	250.00	-250.00	0.00	216.85	1,250.00	-1,033.15	0.00
Total Other Revenues	0.00	250.00	-250.00	0.00	216.85	1,250.00	-1,033.15	0.00
Other Financial Sources-Uses								
Transfers In	0.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	-25,000.00	0.00	-25,000.00	0.00
Total Other Financial Sources-Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Summary								
Total Revenues	13,272.09	11,566.00	1,706.09	0.00	63,876.69	58,834.00	5,042.69	0.00
Total Expenditures	10,510.19	14,723.00	-4,212.81	0.00	72,043.48	74,000.00	-1,956.52	407.67
Total Other Revenues	0.00	250.00	-250.00	0.00	216.85	1,250.00	-1,033.15	0.00
Balance	2,761.90	-2,907.00	5,668.90	0.00	-7,949.94	-13,916.00	5,966.06	-407.67

November 6, 2014

Allegheny Unitarian Universalist Church Meeting of the Board of Trustees

The regular meeting of the Board of Trustees was held at Unitarian House on November 06 with the following trustees present: Liz Dell, President; Greg Blackman, Vice President; John Luff, Treasurer; Jane Schwarz, Clerk; Jay Poliziani; and Mark Tomlinson,

I. Gathering

Ms. Dell called the meeting to order at about 7:05 PM and shared words for the chalice lighting. There was a quorum.

Financial report: Please see attached report. Report accepted by vote.

Minister's report: Please see attached report. Report accepted by vote.

Denominational Affairs: Please see attached report. Report accepted by vote.

II Business

Communication task force: First meeting was last week. A survey will go out to find out where people think our communication strengths and weaknesses are. The surveys will be reviewed to determine where changes might need to be made. The next meeting is at the end of this month. This may end up being an on-going group.

Chalice lighters grant: We heard today that we received the Chalice Lighter's grant to help to deal with the sound in Founder's Hall. They will send out a call to have congregations donate money on Monday. This will be announced in Church probably at the Thanksgiving service.

Developing a policy for dealing with non-budgetary expenses: We need to have a process for deciding determining whether to pay for something and how much to spend. Ms. Dell is going to take this on. We will need to talk to the folks on the house committee as well.

Board Vacancy: Ms. Dell is hoping to finalize a nominee in the next week.

Stewardship: We need to discuss budget and pledges with the congregation. There is some urgency about getting people to fulfill pledges and getting people to pledge.

Pledges: A letter should be sent out to people who have not made pledges letting them know about the by-law changes.

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III Adjournment

Ms. Dell adjourned the meeting of the Board of Trustees.

The next regular meeting is scheduled for October 14 at 7:00 PM.

Denominational Affairs Report

September 2014

Cluster

The cluster governance task force met on Aug 21 at Allegheny. Rev Dave, John Luff, Donald Zeilman, and Mark Tomlinson attended. Board responses to the draft cluster by-laws and potential revisions were discussed. Some considerable changes/improvements were approved. No changes to the annual meeting delegate formula were made. Church boards will be asked to begin identifying potential board members and delegates. Naming of the cluster group was discussed. The cluster governance task force will meet next on Sept 21 at Allegheny.

Sat Nov 1 is still set for a cluster wide assembly at First Church.

The Allegheny board should revisit the partner church discussions and proposed agreement with First Church and decide on how to proceed.

District

The next deadline for Chalice Lighters grants is Oct 1. Building on the Founder Hall acoustics study done in Sept 2013, a grant application to support acoustical improvements for Founders Hall is being considered.

Renee Ruchotzke, who was with us for the July sabbatical retreat, is now our district contact person.

Allegheny's info was submitted for the 2014-15 district directory which will be published soon.

National

Rev Dave and Mark T have discussed the 2014 Guest at Your Table effort on behalf of UUSC. UUSC has been contacted and we will receive their resource packet when it is ready. They no longer distribute change boxes but have some other ideas around fundraising including dinners. Timing is an issue as the last month of the year our focus is on the end of year fundraising appeal.

Stewardship has discussed bringing in a UUA consultant to assist with evaluating our stewardship program and advising us on ways we could improve it.

- Submitted by Mark Tomlinson

Mission: *We are a welcoming, urban congregation that puts Unitarian Universalism into action by celebrating life, nourishing the spirit, and inspiring a commitment to justice.*

Vision: *We will strive toward focusing on what we have in common, while appreciating the different ways to fulfill our mission.*

We will honor our history and principles while daring to affect responsible change.

We will become more inclusive and accessible.

We will care for each other and the earth.

We will embrace the synergy between nourishing the spirit and performing our justice work as an urban congregation.

Minister's Report, November 2014

Without spiritual growth, any other kind of church growth is hollow, unsustainable, and short-lived.

- What is your 20 minute (minimum) daily spiritual practice?
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- Have you shared the experience of your practice with others during Fellowship or in Small Groups?
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- Has time spent in spiritual practice increased or decreased during your leadership role(s) at the church? If decreased, how do you need to re-imagine your leadership?
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- In what ways is leadership growing your soul?
-
- How does your leadership serve to grow the soul of this beloved community?
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Holiday busy-ness is upon us, it's a good time to remember: Church grows to the extent its members grow spiritually. This is your most important leadership task: To lead by, through, and with your personal spiritual growth.