

Allegheny Unitarian Universalist Church Board of Trustees
We Celebrate Life, Nourish the Spirit, and Inspire a Commitment to Justice

Board Meeting Agenda
October 14, 2014 7– 8:30 PM at Unitarian House

7:00 GATHERING

- Opening words and chalice lighting
- Congregational moments
- Check-in
- Additions/changes to Agenda
- Approval by assent:
 - Minutes from previous meeting
 - Financial Report
 - Minister's Report
 - Clerk's Report
 - Denominational Affairs

7:25 BUSINESS

- Discussion of Communications and Programming task forces
- Develop a policy/process for dealing with non-budgeted expense items
- Process for removal from membership of those with no contribution of record
- Need for chair of nominating committee
- Share the Plate partner for November/December

8:30 WRAP UP

Closing words and extinguish chalice

Next meeting:

Treasurer's Notes for October BoT Meeting September 2014 Financials

September 2014 Expenses

Total expenses were 478 above budget for the month, 2,336 above budget for the year. In part this is due to expenses related to the break in of 1,621 and annual fire extinguisher maintenance of 401. Note that performance relative to budget includes a savings against budget of about 1,500 due to no office staff hired to fill the open position and no capital expense for computer equipment budgeted. Without this the expenses would be about 4,000 above budget.

September 2014 Income

Pledge income for September was below budget by 2,144. For the year it is however 2,745 above budget. For the year there is no fund raising income except Giant Eagle Gift Card sales which is showing a deficit of \$290.

Total FY2015 income is 4583 above budget. $\frac{3}{4}$ of that amount is in one pledge prepayment credited in July.

September Deficit

For the month our net deficit was 3,994. For the year the deficit is less than budget at 6,878. We are $\frac{1}{4}$ into FY2015. If the quarterly deficit is similar in all quarters the net loss for the year will be \$27,512. If all budget lines are spent before the end of FY2015 the deficit will be 34,368.

The budget projections assume that all budgeted revenue will be received. Current pledge total is 69,720, 18.2% below the budgeted total without any discounting of pledges for non-payment. This does not include the End of Year Campaign, budgeted for another 10,000. It does not seem plausible that the projected total income will be received which increases the likelihood the deficit will increase unless fund raising and pledges are increased.

Assets

Out cash balance has been reduced to pay bills. All assets available to the Church for funding the budget (not including Endowment funds of 25,700) now total 146,054. The liquid balances are:

- Checking – 10,464
- Money Market – 20,347

I do not believe that I will need to move more money from MM to checking until late November.

Notes

I completed a report to Church Mutual claiming a loss of about \$2,500 due to the break-in during the Spring. I am still waiting for additional quotes on the ceiling repair in the Emerson Room.

Attached are long form P/L and balance sheet, as well as a condensed version of the P/L.

Allegheny Unitarian Universalist Church

September 01, 2014 to September 30, 2014

Revenues

Contribution Revenues

4000 Income

4005 Share the Plate Cash		312
4006 Share the Plate Cash-Recipient Part		312
4011 Pledge Receipts - Current Year	4,030	
4014 Pledges Prepaid in Prior Year	751	
Total 4011 Pledge Receipts - Current Year		4,781

Total Contribution Revenues

5,405

Total 4040 Facility Rental

375

Total Major Revenues

375

4061 Giant Eagle Card Receipts

5,400

Total Revenues

11,180

Expenditures

5040 Distribution of Share the Plate		691
5072 Giant Eagle Card Purchases	4,750	
Total 5070 Fundraising Costs		4,750
Total 5100 Social Action		17
Total 5200 Ministry		5,415
Total 5300 Music		408
Total 5400 Religious Education Expenses		552
Total 5600 Worship		20
Total 6000 Church Office		127
Total 6100 Facility Maintenance		2,968
Total 6150 Utilities		224
Total 6600 Financial Management		2

Total 5000 Expenses

15,174

Net Revenue

(3,994)

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (September)				Year To Date (September FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
Revenues								
4000 Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4005 Share the Plate Cash	311.66	400.00	-88.34	0.00	1,002.69	1,200.00	-197.31	0.00
4006 Share the Plate Cash-	311.66	400.00	-88.34	0.00	1,002.66	1,200.00	-197.34	0.00
4011 Pledge Receipts - Current	4,030.38	6,175.00	-2,144.62	0.00	20,397.63	17,652.00	2,745.63	0.00
4014 Pledges Prepaid in Prior	750.96	751.00	-0.04	0.00	2,146.65	2,147.00	-0.35	0.00
SubTotal 4011 Pledge Receipts -	4,781.34	6,926.00	-2,144.66	0.00	22,544.28	19,799.00	2,745.28	0.00
4015 Special Collections	0.00	83.00	-83.00	0.00	0.00	249.00	-249.00	0.00
4031 Miscellaneous Cash Gifts	0.00	75.00	-75.00	0.00	10.00	225.00	-215.00	0.00
SubTotal 4000 Income	5,404.66	7,884.00	-2,479.34	0.00	24,559.63	22,673.00	1,886.63	0.00
4040 Facility Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4041 Church Use Income	375.00	100.00	275.00	0.00	975.00	300.00	675.00	0.00
4042 UHouse Use Income	0.00	275.00	-275.00	0.00	0.00	825.00	-825.00	0.00
SubTotal 4040 Facility Rental	375.00	375.00	0.00	0.00	975.00	1,125.00	-150.00	0.00
4095 Misc Income	0.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00
4061 Giant Eagle Card Reciepts	5,400.00	3,300.00	2,100.00	0.00	13,900.00	9,900.00	4,000.00	0.00
4060 Fundraising Income	0.00	416.00	-416.00	0.00	0.00	1,250.00	-1,250.00	0.00
4043 Energy Use Rebates	0.00	12.00	-12.00	0.00	0.00	36.00	-36.00	0.00
8011 Interest Income	0.00	4.00	-4.00	0.00	44.27	12.00	32.27	0.00
Total Revenues	11,179.66	11,991.00	-811.34	0.00	39,578.90	34,996.00	4,582.90	0.00
Expenditures								
5000 Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040 Distribution of Share the	691.00	400.00	291.00	0.00	1,330.00	1,200.00	130.00	0.00
5050 Distribution of Special	0.00	83.00	-83.00	0.00	0.00	249.00	-249.00	0.00
5060 Stewardship Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5061 Stewardship Costs	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.00
SubTotal 5060 Stewardship Costs	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.00
5070 Fundraising Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5072 Giant Eagle Card	4,750.00	3,201.00	1,549.00	0.00	14,190.00	9,603.00	4,587.00	0.00
SubTotal 5070 Fundraising Costs	4,750.00	3,201.00	1,549.00	0.00	14,190.00	9,603.00	4,587.00	0.00
5100 Social Action	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 PIIN Membership Costs	0.00	21.00	-21.00	0.00	0.00	63.00	-63.00	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (September)				Year To Date (September FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
5130 Northside Common	0.00	41.00	-41.00	0.00	0.00	125.00	-125.00	0.00
5160 Social Justice Misc	16.56	0.00	16.56	0.00	16.56	0.00	16.56	0.00
SubTotal 5100 Social Action	16.56	62.00	-45.44	0.00	16.56	188.00	-171.44	0.00
5200 Ministry	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5210 Ministers Salary	2,244.42	2,311.00	-66.58	0.00	6,733.26	6,799.00	-65.74	0.00
5215 Payment In Lieu	345.10	345.00	0.10	0.00	1,035.30	1,035.00	0.30	0.00
5220 Ministers Housing	2,266.67	2,334.00	-67.33	0.00	6,800.01	6,868.00	-67.99	0.00
5225 Ministers Retirement	585.62	500.00	85.62	0.00	1,756.86	1,471.00	285.86	0.00
5230 Ministers Payment to	-100.00	-100.00	0.00	0.00	-300.00	-300.00	0.00	0.00
5250 Ministers Life Insurance	32.00	32.00	0.00	0.00	96.00	96.00	0.00	0.00
5260 Ministers Disability	41.67	41.00	0.67	0.00	125.01	125.00	0.01	0.00
5270 Ministers Professional	0.00	500.00	-500.00	0.00	1,115.43	1,500.00	-384.57	0.00
5280 Ministry Miscellaneous	0.00	22.00	-22.00	0.00	0.00	66.00	-66.00	0.00
SubTotal 5200 Ministry	5,415.48	5,985.00	-569.52	0.00	17,361.87	17,660.00	-298.13	0.00
5300 Music	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5310 Music Directors Salary	407.67	487.00	-79.33	407.67	1,223.01	1,431.00	-207.99	407.67
5315 Music Director Taxes	0.00	56.00	-56.00	0.00	398.17	168.00	230.17	0.00
5316 Music Director Employee	0.00	0.00	0.00	0.00	65.03	0.00	65.03	0.00
5320 Musicians Fees	0.00	100.00	-100.00	0.00	200.00	300.00	-100.00	0.00
5330 Music Supplies	0.00	16.00	-16.00	0.00	0.00	50.00	-50.00	0.00
5390 Music Miscellaneous	0.00	46.00	-46.00	0.00	25.77	138.00	-112.23	0.00
SubTotal 5300 Music	407.67	705.00	-297.33	407.67	1,911.98	2,087.00	-175.02	407.67
5400 Religious Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5410 RE Director Salary	551.75	625.00	-73.25	0.00	1,655.25	1,875.00	-219.75	0.00
5415 RE Director Taxes	0.00	50.00	-50.00	0.00	482.22	150.00	332.22	0.00
5416 RE Director Employee	0.00	0.00	0.00	0.00	96.30	0.00	96.30	0.00
5417 RE Director Employer	0.00	50.00	-50.00	0.00	0.00	150.00	-150.00	0.00
5420 RE Childcare Salary	0.00	123.00	-123.00	0.00	325.97	369.00	-43.03	0.00
5425 RE Childcare Taxes	0.00	10.00	-10.00	0.00	107.46	30.00	77.46	0.00
5428 OWL Expenses and	0.00	51.00	-51.00	0.00	0.00	155.00	-155.00	0.00
5429 RE Curriculum	0.00	12.00	-12.00	0.00	0.00	36.00	-36.00	0.00
5435 Small Group Ministry	0.00	8.00	-8.00	0.00	0.00	24.00	-24.00	0.00
5445 RE Director Prof.	0.00	41.00	-41.00	0.00	0.00	125.00	-125.00	0.00
SubTotal 5400 Religious	551.75	970.00	-418.25	0.00	2,667.20	2,914.00	-246.80	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (September)				Year To Date (September FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
5560 Membership Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5565 Brochures	0.00	25.00	-25.00	0.00	0.00	75.00	-75.00	0.00
5566 Membership Misc.	0.00	26.00	-26.00	0.00	83.22	78.00	5.22	0.00
5569 Inreach Ministry	0.00	8.00	-8.00	0.00	0.00	24.00	-24.00	0.00
5570 Membership Coffee	0.00	29.00	-29.00	0.00	0.00	87.00	-87.00	0.00
SubTotal 5560 Membership Costs	0.00	88.00	-88.00	0.00	83.22	264.00	-180.78	0.00
5590 Denominational Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5561 UUA Dues	0.00	415.00	-415.00	0.00	1,230.00	1,245.00	-15.00	0.00
5562 OMD Dues	0.00	166.00	-166.00	0.00	492.00	498.00	-6.00	0.00
5563 Pittsburgh Cluster Dues	0.00	7.00	-7.00	0.00	0.00	21.00	-21.00	0.00
5568 UUPlan Membership	0.00	34.00	-34.00	0.00	0.00	102.00	-102.00	0.00
SubTotal 5590 Denominational	0.00	622.00	-622.00	0.00	1,722.00	1,866.00	-144.00	0.00
5600 Worship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5610 Speakers Fees	0.00	0.00	0.00	0.00	250.00	250.00	0.00	0.00
5620 Worship Supplies	0.00	8.00	-8.00	0.00	0.00	24.00	-24.00	0.00
5630 Church Decoration	0.00	33.00	-33.00	0.00	0.00	99.00	-99.00	0.00
5640 Worship Printing	20.10	33.00	-12.90	0.00	117.09	99.00	18.09	0.00
5650 Worship Miscellaneous	0.00	8.00	-8.00	0.00	31.58	24.00	7.58	0.00
SubTotal 5600 Worship	20.10	82.00	-61.90	0.00	398.67	496.00	-97.33	0.00
6000 Church Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6010 Office Salary Expenses	0.00	406.00	-406.00	0.00	0.00	1,218.00	-1,218.00	0.00
6015 Office Taxes	0.00	31.00	-31.00	0.00	0.00	93.00	-93.00	0.00
6020 Office Supplies	0.00	0.00	0.00	0.00	16.36	0.00	16.36	0.00
6025 Office Printing	0.00	16.00	-16.00	0.00	0.00	50.00	-50.00	0.00
6030 Office Postage	0.00	11.00	-11.00	0.00	53.90	33.00	20.90	0.00
6050 Office Communications	0.00	46.00	-46.00	0.00	0.00	138.00	-138.00	0.00
6060 Office Misc. Expense	0.00	41.00	-41.00	0.00	5.62	125.00	-119.38	0.00
6062 Computer Equipment	0.00	83.00	-83.00	0.00	0.00	249.00	-249.00	0.00
6070 Office Telephone	126.88	90.00	36.88	0.00	379.03	270.00	109.03	0.00
SubTotal 6000 Church Office	126.88	724.00	-597.12	0.00	454.91	2,176.00	-1,721.09	0.00
6100 Facility Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6105 Church Janitorial Services	945.00	300.00	645.00	0.00	1,545.00	900.00	645.00	0.00
6115 Church Minor Repairs	1,621.34	350.00	1,271.34	0.00	1,621.34	1,050.00	571.34	0.00

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (September)				Year To Date (September FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
6125 Misc Facility Expenses	401.95	0.00	401.95	0.00	431.81	0.00	431.81	0.00
6140 Church Capital Repairs	0.00	175.00	-175.00	0.00	0.00	525.00	-525.00	0.00
SubTotal 6100 Facility	2,968.29	825.00	2,143.29	0.00	3,598.15	2,475.00	1,123.15	0.00
6150 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6151 Church Utilities	0.00	37.00	-37.00	0.00	0.00	112.00	-112.00	0.00
6153 Church Utilities - Gas	21.97	25.00	-3.03	0.00	76.10	87.00	-10.90	0.00
6154 Church Utilities - Elec.	123.96	65.00	58.96	0.00	341.75	201.00	140.75	0.00
6155 Church Utilities - Water	0.00	64.00	-64.00	0.00	59.45	194.00	-134.55	0.00
6156 Church Utilities - Sewer	0.00	0.00	0.00	0.00	56.05	0.00	56.05	0.00
6157 UHouse Utilities - Gas	17.29	16.00	1.29	0.00	51.78	52.00	-0.22	0.00
6158 UHouse Utilities - Elec.	61.20	46.00	15.20	0.00	177.24	129.00	48.24	0.00
6159 UHouse Utilities - Water	0.00	31.00	-31.00	0.00	34.80	93.00	-58.20	0.00
6160 Uhouse Utilities - Sewer	0.00	0.00	0.00	0.00	11.23	0.00	11.23	0.00
SubTotal 6150 Utilities	224.42	284.00	-59.58	0.00	808.40	868.00	-59.60	0.00
6200 Board of Trustees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6215 BoT Church Meetings	0.00	64.00	-64.00	0.00	0.00	192.00	-192.00	0.00
6270 Committee on Ministry	0.00	50.00	-50.00	0.00	0.00	150.00	-150.00	0.00
SubTotal 6200 Board of Trustees	0.00	114.00	-114.00	0.00	0.00	342.00	-342.00	0.00
6600 Financial Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6610 Accountant Fees	0.00	83.00	-83.00	0.00	300.00	249.00	51.00	0.00
6620 Banking Fees	1.75	3.00	-1.25	0.00	6.00	9.00	-3.00	0.00
6640 Check Printing	0.00	0.00	0.00	0.00	198.93	200.00	-1.07	0.00
6660 Finance Miscellaneous	0.00	6.00	-6.00	0.00	0.00	18.00	-18.00	0.00
SubTotal 6600 Financial	1.75	92.00	-90.25	0.00	504.93	476.00	28.93	0.00
7200 Insurance	0.00	458.00	-458.00	0.00	0.00	1,374.00	-1,374.00	0.00
7210 Workers Compensation	0.00	0.00	0.00	0.00	194.25	0.00	194.25	0.00
7230 Property Insurance	0.00	0.00	0.00	0.00	1,432.00	0.00	1,432.00	0.00
SubTotal 7200 Insurance	0.00	458.00	-458.00	0.00	1,626.25	1,374.00	252.25	0.00
SubTotal 5000 Expenses	15,173.90	14,695.00	478.90	407.67	46,674.14	44,338.00	2,336.14	407.67
Total Expenditures	15,173.90	14,695.00	478.90	407.67	46,674.14	44,338.00	2,336.14	407.67

Allegheny Unitarian Universalist Church

Budget Comparison w/Variance for All Funds

Account	Current Month (September)				Year To Date (September FY 2015)			
	Actual	Budget	Variance	Last Year	Actual	Budget	Variance	Last Year
Other Revenues								
8000 Investment Income	0.00	250.00	-250.00	0.00	0.00	750.00	-750.00	0.00
8010 Realized Investment Gains	0.00	0.00	0.00	0.00	216.85	0.00	216.85	0.00
SubTotal 8000 Investment Income	0.00	250.00	-250.00	0.00	216.85	750.00	-533.15	0.00
Total Other Revenues	0.00	250.00	-250.00	0.00	216.85	750.00	-533.15	0.00
Other Financial Sources-Uses								
Transfers In	0.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	-25,000.00	0.00	-25,000.00	0.00
Total Other Financial Sources-Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Summary								
Total Revenues	11,179.66	11,991.00	-811.34	0.00	39,578.90	34,996.00	4,582.90	0.00
Total Expenditures	15,173.90	14,695.00	478.90	407.67	46,674.14	44,338.00	2,336.14	407.67
Total Other Revenues	0.00	250.00	-250.00	0.00	216.85	750.00	-533.15	0.00
Balance	-3,994.24	-2,454.00	-1,540.24	-407.67	-6,878.39	-8,592.00	1,713.61	-407.67

Allegheny Unitarian Universalist Church

Statement of Financial Position For All Funds as of 06/30/2015

Assets

Bank

Operating Fund Checking 10,463.70

Certificates of Deposit

ESB CD # 1800011663 (March 2015) 25,016.04

ESB CD # 1800011676 (February 2015) 21,066.20

Total Certificates of Deposit 46,082.24

PNC Money Market Account 20,347.14

Investments

Ameritas Investment Corp Account 41,412.16

AUUC Endowment Fund 700.15

AUUC Endowment UUCEF Account 25,000.00

Oiko Credit Microlending Account 2,749.29

UUA Common Investment Fund Account 25,000.00

Total Investments 94,861.60

Total Bank 171,754.68

Other Current Assets

GE Gift Card Inventory 250.00

Total Other Current Assets 250.00

Fixed Assets

Buildings

Building Improvements

Church boiler replacement 11,124.37

Church fire alarm system 12,978.28

Founders Hall kitch & restrooms 2004 124,109.57

Stained glass windows - FY1996 18,026.75

Wiring Upgrade 1997 1,063.35

Total Building Improvements 167,302.32

Church Land Value 10,500.00

Church Structure Original Value 15,000.00

Total Buildings 192,802.32

Furniture and Fixtures

Church Furniture and Fixtures 40,000.00

UHouse Furniture and Fixtures 30,000.00

Total Furniture and Fixtures 70,000.00

Total Fixed Assets 262,802.32

Total Assets 434,807.00

Net Assets

Unrestricted

General Fund 459,807.00

PNC Money Market -25,000.00

Total Unrestricted 434,807.00

Total Net Assets 434,807.00

Allegheny Unitarian Universalist Church

Statement of Financial Position For All Funds as of 06/30/2015

Total Liabilities & Net Assets

434,807.00

September 09, 2014

Allegheny Unitarian Universalist Church Meeting of the Board of Trustees

The regular meeting of the Board of Trustees was held at Unitarian House on September 09 with the following trustees present: Liz Dell, President; Greg Blackman, Vice President; John Luff, Treasurer; Jane Schwarz, Clerk; Mark Tomlinson, and Rev. David McFarland.

I. Gathering

Ms. Dell called the meeting to order at about 7:10 PM and shared words for the chalice lighting. There was a quorum.

Minutes from previous meeting: Minutes from August 23 board meeting were approved.

Financial report: Please see attached report. Mr. Luff made a claim to our insurance regarding the break-in in the Church. Mr. Luff plans to send financial statements to members in October, and people need to be informed that these statements are coming.

Minister's report: Rev. McFarland explained a statement in his report by saying that "Church" as it has been done in the past may not be able to be sustained into the future.

Clerk's report: There are still 77 members.

Denominational Affairs: Attached report discussed. We still need delegates to send to the cluster meetings. It is important that we have a presence at these meetings. The board will vote to accept cluster by-laws in October.

II Business

Financial information communication: Consider putting financial information on the website or another place as information to people. This will be presented as summary of our financial picture. Some churches publish a short statement of board actions.

Chalice lighters grant: Ms. Dell will send in a grant for sound proofing in Founders Hall. Board needs to approve .

Mr. Luff presented a motion for the board to approve an application for a Chalice lighter's grant for the accoustical work in Founders Hall and Liz Dell to be authorized to submit the application. Greg Blackman seconded, and motion passed.

Board Vacancy: Ms. Dell is hoping to finalize a nominee in the next week.

Communications Task Force: Discussion of people to ask to join a new communications task force. A time to be set for them to get together. It is hoped for them to get together in the middle of October.

Programming Task Force: Discussed people to ask to join this task force. Current programming will continue.

III Adjournment

Ms. Dell adjourned the meeting of the Board of Trustees.

The next regular meeting is scheduled for October 14 at 7:00 PM.

Denominational Affairs Report

September 2014

Cluster

The cluster governance task force met on Aug 21 at Allegheny. Rev Dave, John Luff, Donald Zeilman, and Mark Tomlinson attended. Board responses to the draft cluster by-laws and potential revisions were discussed. Some considerable changes/improvements were approved. No changes to the annual meeting delegate formula were made. Church boards will be asked to begin identifying potential board members and delegates. Naming of the cluster group was discussed. The cluster governance task force will meet next on Sept 21 at Allegheny.

Sat Nov 1 is still set for a cluster wide assembly at First Church.

The Allegheny board should revisit the partner church discussions and proposed agreement with First Church and decide on how to proceed.

District

The next deadline for Chalice Lighters grants is Oct 1. Building on the Founder Hall acoustics study done in Sept 2013, a grant application to support acoustical improvements for Founders Hall is being considered.

Renee Ruchotzke, who was with us for the July sabbatical retreat, is now our district contact person.

Allegheny's info was submitted for the 2014-15 district directory which will be published soon.

National

Rev Dave and Mark T have discussed the 2014 Guest at Your Table effort on behalf of UUSC. UUSC has been contacted and we will receive their resource packet when it is ready. They no longer distribute change boxes but have some other ideas around fundraising including dinners. Timing is an issue as the last month of the year our focus is on the end of year fundraising appeal.

Stewardship has discussed bringing in a UUA consultant to assist with evaluating our stewardship program and advising us on ways we could improve it.

- Submitted by Mark Tomlinson